

# Village of Bald Head Island

## Council Work Session

May 18, 2007

**Councilmembers Present:** Mayor Larry Lammert and Councilors Gene Douglas and John Pitera.

**Councilmembers Absent:** Mayor Pro Tempore Andy Sayre and Councilor Art Morris Gene Douglas

**Staff Present:** Village Manager Calvin Peck, Assistant Village Manager/Planning Director Chris McCall, Police Captain David Cox, Chief of Emergency Services Chip Munna, Tax Collector Dawn Reno, Utilities Director Ken Bowling, Public Works Director Ben Liddle, Village Attorney Charles Baldwin and Village Clerk Amy Candler recording the meeting.

**Others Present:** Bald Head Island Limited Director of Communications Joyce Fulton, Bald Head Island Limited Director of Planning Jim Henry.

**Citizens Present:** Ray Webb

### 1. Call to Order/Approval of Agenda Mayor Lammert

Mayor Lammert called the May 18, 2007 Village Council Work Session to order at 9:32 a.m. Councilor Pitera made a motion to approve the Work Session agenda as presented. In a voice vote, with Mayor Pro Tempore Sayre and Councilor Morris being absent, all voted in favor. **(Motion carried 3-0)**

### 2. Review of Agenda for the Regular Meeting of May 18, 2007

Mayor Lammert advised that the first order of business at the afternoon meeting will be the presentation of the Manager's Budget and the public hearing. At this time Mr. Peck presented the 2007-2008 fiscal year budget to the Village Council. He advised that his budget is based on a revenue neutral tax rate. Mr. Peck further advised that the budget includes two (2) additional staff, a Network Administrator and an Accounting Tech. He explained that the proposed budget includes a 3.5% COLA adjustment for the Village Employees. He added that employee's health coverage increased approximately 7%. Mr. Peck emphasized that this fiscal year budget demonstrates a significant commitment to Stormwater Management as well as the Village Hall Expansion Project. A Hybrid vehicle will be purchased for the Police Department. Mr. Peck also advised that this budget secures funding for various improvements to the Public Works site. Mr. Peck added that funds have been allocated for the purchase of a small hydraulic excavator for the Utility Department of which will be used to expedite the installation of water and sewer taps to individual homes.

After the presentation, there was brief discussion among the Council regarding the tax rate and the possibility of increasing the tax rate an additional two (2) cents for the purpose of adding funds to the Shoreline Stabilization Reserve Fund.

Mayor Lammert advised that the Sand Placement Project is complete and Mr. Olsen came to the Island on Wednesday to inspect the beach. Mr. Olsen was very pleased with the project and the quality of the sand. He further advised that groin sixteen (16) has been damaged of which Mr. Olsen looked at while on the Island and recommended that the loose canvas be cut away and the groin be monitored until the fall

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when turtle season is over. Mayor Lammert further advised that Mr. Peck is going to get in touch with George House to request that any unexpended funds that were contributed to the Sand Placement Project by the Village be refunded.

Mayor Lammert explained that the resolution regarding the tract of land for a new Public Safety Facility is a formality that the Village needs to follow. Mayor Lammert asked Mr. Webb when the final transaction will take place. Mr. Webb responded that the Village should be able to close on the property next week.

**3. Discussion of the Cape Fear Station PUD Amendment—*Chris McCall***

Mr. McCall advised that Bald Head Island Limited submitted a letter requesting that Lot 5000, known as the Fire Station Parcel, land-use designation be re-classified to the multi-family land-use designation that is consistent with the adjacent MF-2 tract. He advised that this transaction does not need Council approval and therefore has been approved in house by the Village Staff. Mr. McCall advised that a letter of approval will be submitted to Bald Head Island Limited after the containers are moved from lot 6.

**4. Discussion of the Emergency Mitigation Plan Changes—*Chief Munna***

Chief Munna explained that the final copies of the Emergency Mitigation Plan have not been copied for the Council as of yet because the Village is still waiting for the final number from Bald Head Island Limited regarding the number of people that can be moved from the Island via the ferry during an emergency situation.

**5. Appointment/Re-Appointments of Members to the Beach and Transportation Committees and the Planning Board**

The Village Council appointed Susan Prendergast to the Beach Committee and John Fisher to the Transportation Committee.

**6. Update on the Appeal and Protest of the FEMA FIRM Panels—*Chris McCall***

Mr. McCall reported that Mr. Peck visited the FEMA office in Raleigh and the ball is finally rolling on the Appeal and Protest of the FEMA FIRM Panels. He advised that the preliminary panels should be to the Village in four (4) to six (6) months.

**7. Discussion of the Proposed Recommendation Regarding Street Acceptance—*Chris McCall***

Mr. McCall advised that the Village Attorney reviewed the proposed changes to the Street Acceptance Ordinance and agreed with the proposed changes that were recommended by Village Staff. Mr. McCall added that the proposed changes include the requirement of a certification from a North Carolina Engineer as to the stormwater drainage on the right-of-way. It was the consensus of the Village Council to add the first reading and set a public hearing date to the afternoon meeting.

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**8. Manager's Update on Village Projects and Other Matters for Consideration**

Mr. Peck reported that the Bald Head Creek Water Quality report was delivered to the Village yesterday. He advised that Staff will review the report and get back to Council at a later date.

Mr. Peck reported that the South Bald Head Wynd Median Project is approximately 90% complete. Mr. Liddle reported that Bald Head Island Limited has requested that their landscape architect help with a design of a median project keeping with vegetation that is natural to the environment. Mr. Henry advised that he would check on this project and get back to the Village.

Mr. Peck reported that Mr. Olsen was on the Island on Wednesday and met with representatives from the Harbor Association. Mr. Olsen made an assessment of the harbor groins and will prepare a report on the maintenance status of the existing groins. Mr. Peck added that Mr. Olsen is considering Bald Head Creek as possible sand source for the harbor and West Beach.

Mayor Lammert asked that two (2) of the elected officials make themselves available to attend a meeting on June 5<sup>th</sup> regarding the Doshier Hospital tax. Dr. Douglas agreed to attend with Mr. Peck.

**9. Closed Session (*pursuant to N.C. General Statutes 143-318.11(a)(3) and (5)*)**

- **Howard Biggers III, vs. Village of Bald Head Island, et al**
- **Facility Easements and Properties**

Councilor Dougals made a motion to enter into closed session pursuant to N.C. General Statutes 143-318.11(a) (3) and (5). In a voice vote, with Mayor Pro Tempore Sayre and Councilor Morris being absent, all voted in favor. **(Motion carried 3-0)**

The closed session began at 10:39 a.m.

Councilor Pitera made a motion to return to open session. In a voice vote, with Mayor Pro Tempore Sayre and Councilor Morris being absent, all voted in favor. **(Motion carried 3-0)** Mayor Lammert advised that no action was taken during closed session.

The open meeting reconvened at 2:34 p.m.

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**10. Adjourn**

With no additional items for discussion, Mayor Lammert entertained a motion to adjourn. Councilor Pitera made the motion to adjourn. In a voice vote, with Mayor Pro Tempore Sayre and Councilor Morris being absent, all voted in favor. **(Motion carried 3-0)**

The May 18, 2007 Village Council Work Session adjourned at 2:35 p.m.

Approved:

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Larry Lammert, Mayor

Attest:

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Amy R. Candler, Village Clerk