

# New Property Owner Information

In an effort to maintain accurate records of all island property owners, please complete the following questionnaire and return it to our office at your earliest convenience. If you have any questions or need specific information regarding ownership on Bald Head Island, then please do not hesitate to contact me during regular business hours, Monday – Friday, 8:30 a.m. – 4:15 p.m. I look forward to hearing from you soon.

Dawn M. Reno, Executive Assistant/Tax Administrator

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Property Owner Name(s): \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

Bald Head Island Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

BHI Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Fax Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Any Additional Information Which May Be Helpful to Our Office:

\_\_\_\_\_  
\_\_\_\_\_

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*Thank you in advance for your attention to this matter.  
Completed forms may be returned to my attention at the following address:  
Post Office Box 3009, Bald Head Island, NC 28461*

**OR**

*You may fax the completed form to me at 910-457-6206*

*Should you have any questions, please feel free to call 910-457-9700.*