



# The Village of Bald Head Island

## MEMORANDUM

**Date:** August 10, 2007

**To:** Mayor and Council

**From:** Chris McCall, Assistant Village Manager/Development Services Director

**Cc:** Calvin Peck, Village Manager  
Department Heads

**Re:** Weekly Status for 6 – 10 AUG 2007

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- 1. *By-Pass Lagoon at Hole #6 to Bald Head Creek*** – Staff has met with Jim Henry in approaching Limited for a maintenance easement to maintain the creek outlet ditch. CLD has recommended as part of the Operation Agreement that a weekly inspection of the ditch and flap gate be done to maintain a certain elevation. To maintain the ditch at a certain elevation may require the use of Utilities new bobcat and therefore would require an easement to get back in there.
- 2. *Development Services Department/Inspections, New Employee*** – Daralyn Spivey has started as the new Permit Clerk to the Inspector. Daralyn will also be trained in the near future as a CAMA LPO. Other additional duties will include administrative support for the Director and Inspector. Please stop by and introduce yourself on your next visit to Village Hall.
- 3. *Village Expansion Team Meeting w/ Architect*** – The team met with the architect to review the 2nd draft of the site specific design of the Administration building. The team introduced a new conceptual design that the architect will be looking at. At this point, and due to the cancellation of the August worksession & regular meeting, a formal presentation will not be ready to the public. Staff will plan on meeting the week after next to continue with the design phase.

4. ***Brunswick County Comprehensive Transportation Plan Survey Results*** – Staff attended the CTP Stakeholders meeting in Bolivia on Thursday where the results of the county-wide survey were presented. A copy of the survey results have been placed in your in-boxes. Of interest, Southport & BHI (28461 Zip Code) had an overwhelming number of responses submitted. Also, with the County broken into 4 regions, our region #4 is identified as the most frequently traveled region. NC DOT Staff have compiled a list of recommendations that will be presented and reviewed by the CTP Steering Committee next Thursday, August 16<sup>th</sup> at 10:30 a.m., Brunswick County Government Complex, Parks & Recreation Building.
5. ***Groin Repair at groin #4 (4<sup>th</sup> groin from channel)*** – Police Department Beach Patrol identified the damaged groin and reported it. Staff has calls into Erik and Kevin Walker (Atlantic Diving) to get recommendations. In the meantime, Public Works will temporarily patch it until we can communicate with Erik and/or Kevin on a permanent fix. Kudos to our Beach Patrol for their attention to detail!
6. ***Land Management Meeting*** – Calvin, Erik, and George House met on Wednesday with Land Management to discuss moving forward with the environmental assessment for private sand placement.
7. ***Discussion w/ Limited on water-line acceptance at Phase III of The Hammocks*** – On-going discussions with Limited regarding the acceptance of the waterlines and the lack of necessary easements for utilities maintenance is taking place with Charles Baldwin working on it...
8. ***Bald Head Association NRB Committee Recommendation for Common Area adjacent to the 14<sup>th</sup> Fairway Lagoon*** – The Bald Head Association Board of Directors will be reviewing the NRB recommendations regarding the Bald Head Island Club request that the Village and Association act to improve the area adjacent to the 14<sup>th</sup> fairway lagoon. Below is the agenda for that meeting with the item highlighted.

**Important Dates:**

1. **17 AUG - VILLAGE COUNCIL WORKSESSION & REGULAR MEETING CANCELLED.**
2. 15 AUG – Meeting w/ Becky Veazey, Village Personnel Policy (DEPT. HEADS ONLY)
3. 16 AUG – CTP Meeting (Comprehensive Transportation Plan) with CTP Steering Committee – Brunswick County Complex, Parks & Recreation Building at 10:30 a.m.

**BALD HEAD ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
AUGUST 17, 1:00 PM - ASSOCIATION CENTER**

- I. **JULY 20, 2007 MINUTES:** The BHA Board meeting minutes were received via email by the Board and posted on the website for review. The Board is asked to approve these minutes for the official records.
- II. **FINANCIALS** – David Jessen – **ITEM II** provides financial statements through July 31, 2007, along with variance explanations for the P&L.
- III. **ENTITY UPDATES** – This is an opportunity for representatives from other on-island entities (such as Club, BHIL, Village, Conservancy, etc) to present any information updates or voice concerns/ requests not part of other items of the agenda.
- IV. **LEADERSHIP MEETING** – Bob Porter - highlights of Leadership meeting, if one has been held during the current month.
- V. **COMMITTEE REPORTS**
  1. Architectural Review – Bob Helgesen
  2. Communication, Education & Recreation – Anne Boozell
  3. Finance & Administration – David Jessen
  4. Long Range Planning – John Chamberlain
  5. Natural Resources & Beautification – Mary Conklin
  6. Nominating – Bob Porter

**Old Business**

- VI. **NR&B RECOMMENDATION RE: COMMON AREA ADJACENT TO 14<sup>TH</sup> FAIRWAY** – See **ITEM VI** for the original request presented to the NR&B and the recommendation they provided for the Board after review. Last month, the Board tabled the NR&B's recommendation on this issue to give BHI Club Manager Robert Norton an opportunity to comment on the recommendation.
- VII. **AERATORS IN LAGOONS** - At the May 18 meeting, it was noted the BHI Club was considering the installation of aerators in the lagoon system to keep algae growth down. At that time, the cost was estimated at \$62,000 and the Club wished to divide this cost with other interested stakeholders over a 5-year period. Some preliminary information was provided to the Board with respect to the type of system being considered, as well as comments from Suzanne Dorsey, BHI Conservancy Director and Robert Norton, BHI Club Manager (Note: These were the handouts provided in May and July Board packages).

In May, The Board passed a motion, favorably considering participating in the cost and allowing the aerators to be installed in the BHA sections of the lagoons, contingent on receiving more detailed information before they made a final decision. In July, though a Club representative could not attend due to a last minute conflict, the BHA Board approved access to the BHA common areas/lagoon portion

for the installation of the aerators, contingent on a signed standard permission/indemnity agreement with the Club.

Since that time, Robert Norton has communicated that the aerators will be installed only in the Club portion of the lagoons, so access to the BHA common area will not be needed. Therefore, an indemnity/permission does not need to be signed. He will, however, attend the August meeting to answer questions about the system and present information so the Board may consider a contribution to the cost of the system.

### **New Business**

VIII. **POLICY ADDITION – SECTION VI, COMMITTEE MEMBERSHIP** – Past informal policy has been that ARC members may discuss submittals outside of the ARC meeting only if they make it clear they are voicing their opinion as an individual/neighbor, and not as an ARC member or as a representative of the Association. In the current environment, that distinction does not provide enough protection for legal consequences; therefore, staff is recommending Board approval of a policy addition to direct ARC members not to discuss any submittals outside of Board, staff or ARC member discussion.

### **IX. MEMBER COMMENTS**

Adjournment