

David Cox

From: Chris McCall [cmccall@villagebhi.org]
Sent: Friday, November 13, 2009 3:57 PM
To: John Fisher; 'Andy Sayre'; 'Art Morris'; 'Gene Douglas'; John Pitera; 'Larry Lammert'
Cc: 'Calvin Peck'; Charles Baldwin, IV; Daralyn Spivey; Stephen Boyett; Gloria Agnew; Lori Frye; Jason Kesler; Ben Liddle; Chip Munna; David Cox; Dawn Reno; Debra Straub; dtalbert@villagebhi.org; Ken Bowling
Subject: Weekly Update...

The following is a weekly update on items of importance for the week:

1. Dredge Project - on hold pending weather. Dredge broke anchor Tuesday evening around 11:00 p.m. and the dredge was moved into the waterway. Spoke w/ ND Project Manager this afternoon and they will be getting started once the weather clears, possibly late this evening at earliest.
2. Update on Kuey Permit for 230 Station House Way – The builder & architect have brought the proposed structure into compliance w/ the developer's stormwater permit requirements, Village will issue building permit. In addition, the adjacent property owners request to the CRC for a 3rd Party Contested Case Hearing was denied by the CRC Chairman Bob Emory. DCM Staff Attorney determined that the request did not merit a hearing. The adjacent owner was basing his complaint on the fact that the proposed structure location placing it further seaward than his existing home would block his views.
3. BH Association approved the cut & fill changes to Lagoon #3 on Hole 15 for Club playability and Village review and compliance boundary requirements.
4. NCBIWAY Annual Conference is scheduled for 16th & 17th of next week.
5. SPSG Meeting w/ Ackerman & Senterfitt is scheduled for the 19th of next week.
6. Records Retention – Village Staff have begun preparation of records for review against the NC Records Retention Schedule. David & Deb have consulted w/ one of three document scanning specialist for pricing including scanning, archiving and microfilming. A workstation has been set up at the Public Works Department for the sorting and inventorying of existing documents that have been in storage at PW's. Staff members will be utilizing this area to apply the records retention policy to the existing documentation and mark the remaining for proper disposition. Public Safety personnel will be contributing man power to assist each department in their efforts to compile documents.
7. Fixed Assets have been updated for input into the Logistics system.
8. The Village's Smoking Cessation Program got underway with 12 employees signing up for the program. The program hosts a variety of ways to assist our employees to quit smoking including medication, counseling, and hypnotherapy. The Village has communicated to its employees the commitment of leadership to help its employees kick the habit.
9. Deb Straub & Lori Frye have been attending the Public Finance & Budgeting Course at the Institute of Government in Chapel Hill.
10. Village Citizen Surveys – So far we have received 121 surveys by mail and 261 surveys completed online = 382 Total.

Have a good weekend,

Chris McCall

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